



Ride Waiting–Student Information

Academic Year 2023-2024

About

Ride Waiting is a service provided for middle and upper school students who...

- 1) do not have immediate transportation to leave campus after school;
- 2) are waiting for a school-related practice or extracurricular activity that meets on campus after 3:15 p.m.
- 3) do not have immediate transportation between the end of a school-related practice or extracurricular activity and 6:00 p.m. There will be an extra charge for anyone still on campus after 6:00 p.m.

Students should make sure their transportation arrives no later than 6:00 p.m.*

**Note: The cell phone signal is occasionally weak in the general area around Harding Academy (e.g., it might take 5 minutes or more for a text to be delivered). Please make all plans and arrangements and communicate them with your parent(s) before the end of the school day.*

Pricing

- 1) Middle and upper school dismissal is at 3:00 p.m. Students are expected to be picked up by 3:30 pm. Those who are not picked up by 3:30 p.m. will go to Ride Waiting and will be charged the drop-in fee unless they are enrolled in Ride Waiting full-time.
- 2) Parents may pay an annual subscription for \$795, or they may pay a daily drop-in rate of \$5.
- 3) Students must be picked up no later than 6:00 p.m. There will be a charge of \$15 for those remaining between 6:00 and 6:15 p.m. An additional charge of \$1 will be assessed for each minute after 6:15 p.m.
- 4) Student attendance in Ride Waiting will be monitored and recorded, with all billing information then forwarded to the Business Office to be added to a parent's account.

Procedures

After the final announcements of the day, students have approximately 30 minutes either to

leave campus or go to a designated school-related practice or extracurricular activity. After 3:30 pm, students are not permitted to be in the halls, unless accompanied by a supervising teacher or parent. All students who do not have transportation by 3:30 p.m. must go immediately to the lower school cafeteria. Students must be signed in with the Ride Waiting coordinator, and a failure on the student's part to sign out could result in being billed for time not actually spent in Ride Waiting. Failure to sign out is the student's fault, not the supervisor's.

Students must take care of all needs before arriving, including going to the restroom and lockers. Generally, students must wait until 4:15 p.m., before being permitted to leave Ride Waiting to go to the restroom. Students may not be allowed to leave the classroom except for emergencies. The individual Ride Waiting teacher's classroom rules may vary; however, the following are the general rules for all students:

- 1) Prepare ahead of time and bring all needed materials for the duration of Ride Waiting.
- 2) Between 3:00 and 3:30 p.m. enter quietly and sit down in one seat until you leave.
- 3) Work independently and silently (e.g., go over assignments for school, read assignments for school, and/or do homework on iPADS.)
- 4) Earbuds must be used for any iPad or phone activity that requires sound.
- 5) Students may use their phones to communicate with their parents. They may not take pictures or videos during Ride Waiting.
- 6) If a student needs to use the phone to make a call, he or she must ask the teacher and step out into the hall while making the call.
- 7) Keep all food and drink in backpacks unless the teacher says otherwise.
- 8) When parents arrive, students may gather their belongings quietly before leaving the classroom. Pick-up is in the lower school office. Parents must come in and sign out students. The doors remain locked for security. Students will be called over the speaker that his or her ride has arrived.

Students may not leave Ride Waiting until their parent is on campus to pick them up.

Expectations

Students are expected to listen and follow all directions given by each teacher supervising Ride Waiting. They are also expected to follow the procedures described above all year. Parents are expected to provide transportation for their children. After 6:00 p.m., late fees noted in the pricing section above will be assessed.

Consequences

Any student who does not follow the above procedures will be disciplined as detailed below. Teachers will send to the upper/middle school administrators a list of all the names of students who arrive after 3:20 p.m. without an excused note or email from another teacher. Students who are habitually late will receive the same consequences that are listed below.

Students who do not follow the procedures or instructions after a verbal warning from the teacher will be written up in a report to the principal, and then will receive the following consequences:

- Warning (referral to the principal, parents notified later)
- Consequence determined by the principal
- Telephone call to parents
- Afternoon school
- Recommendation for Saturday School
- Recommendation for dismissal from Ride Waiting. Any student who displays defiance or repeatedly fails to follow procedures may be refused entry for the remainder of the school year at the expense of the parent. When a student loses the privilege of being in Ride Waiting, the parents must arrange for transportation no later than 3:30 p.m.

Final Note

Harding Academy values student security and safety. Students must have their parents' expressed permission before riding with another adult or leaving to go to an event (even on campus) during Ride Waiting time.